

REF: KAHC/AGM/2020

31st August 2020

All KAHC Members:

RE: 73RD ANNUAL GENERAL MEETING (Amendment)

Notice is hereby given that the 73rd Annual General Meeting of The Kenya Association of Hotelkeepers and Caterers (KAHC) will be held virtually on **Thursday 24th September 2020** at 10:00 am

AGENDA

1. To read the notice convening the meeting.
2. To receive apologies.
3. To confirm the minutes of the 72nd Annual General Meeting held on 5th July 2019.
4. To receive the Chairman's Report.
5. To consider the Financial Statements and Report of the Auditors for the year ended 31st December 2019.
6. To note the budget for the year 2020.
7. To appoint Auditors of the Association.
8. To consider and approve the proposed amendment of the Memorandum and Articles of Association of KAHC to provide for virtual meetings.
9. To consider and approve a change in the Memorandum and Articles of KAHC in line with the new Companies Act 2014.
10. To consider and approve a change in the Memorandum and Articles of KAHC to delete the following sentence from Article 49 (1): ***(not being later than the 30th June)***
11. To conduct any other business which ought to be transacted at an Annual General Meeting and of which at least seven days' notice has been given.

Yours faithfully,

Mike Macharia
Chief Executive Officer