

KENYA ASSOCIATION OF HOTELKEEPERS & CATERERS

**MINUTES OF THE 73RD ANNUAL GENERAL MEETING HELD VIRTUALLY ON
THURSDAY 24TH SEPTEMBER 2020 AT 10.00 AM**

Present

- | | | |
|----------------------|---|--------------------------|
| 1. Chris Musau | - | Maanzoni Lodge |
| 2. Wasike Wasike | - | Heritage Hotels |
| 3. Harald Kampa | - | Diani Sea Lodge & Resort |
| 4. Ali Kibwana | - | Sopa Lodges |
| 5. Maureen Awuor | - | Ocean Beach Resort |
| 6. Mugo Maringa | - | Serena Hotels |
| 7. Gerson Misumi | - | Tamarind Group |
| 8. Thomas Were | - | Ashnil Hotels |
| 9. Thoma Baertl | - | Kempinski |
| 10. Taha Manssor | | |
| 11. Silvester Mbandi | - | Baobab Beach Resort |
| 12. Severin Schulte | - | Severin Sea Lodge |
| 13. Jude Boy Baraza | - | Atua Enkop |
| 14. Bessie Inoti | | |

In Attendance

- | | | |
|--------------------|---|--|
| 1. Mike Macharia | - | KAHC Secretariat |
| 2. Leah Nganga | - | KAHC Secretariat |
| 3. Lawrence Wafula | - | KAHC Secretariat |
| 4. Edda Soi | - | KAHC Secretariat |
| 5. Joyce Maina | - | KAHC Secretariat |
| 6. Catherine Maina | - | Representing Auditor |
| 7. Irene Mutuku | - | Representing Azali Certified Company Secretary |

Apologies

1. Solomon Mugwe

Meeting was called to order at 10.30 am.

Min. 01/AGM /2020: Notice convening the meeting

The Notice convening the meeting having been read was adopted as circulated.

Min. 02/AGM/2020: Confirmation of minutes of 72nd Annual General Meeting held on 5th July 2019

It was proposed by Mr. Ali Kibwana and Mr. Harald Kampa that the minutes of the 72nd AGM were a true copy of proceedings.

Min. 03/AGM/2020: To receive the Chairman’s Report

It was proposed by Mr. Gerson Misumi and Mr. Mugo Maringa, and unanimously adopted that the Chairman’s report be adopted as circulated.

Min 04/AGM/2020: To consider Financial Statements for the year ended 31st December 2019

Ms. Catherine Maina guided the members present through the Financial Statements for the period ended 31st December 2019. It was proposed by Mr. Harald Kampa, seconded by Mr. Gerson Misumi and unanimously agreed that the Financial Statements for the period ended 31st December 2019 be hereby approved.

Min. 05/AGM/2020: Appointment of Auditors.

It was proposed by Ms. Maureen Awuor and seconded by Mr. Harald Kampa and unanimously agreed that Kangethe & Associates be reappointed as the external auditors of the Association for the ensuing financial year. The Board was authorized to fix their remuneration.

Min 06/AGM/2020: Amendment of Memorandum and Articles of Association

It was proposed by Mr. Chris Musau, seconded by Mr. Mugo Maringa and unanimously agreed that

- a) The Memorandum and Articles of Association be amended to align with the New Companies Act 2015
- b) Article of Association be amended to allow holding of virtual Annual General Meetings
- c) Article of Association to be amended to allow holding of Annual General Meetings at any time within the year and delete the 30th June

Min 07/AGM/2020: Any Other Business

COVID -19 Update - The Chief Executive Officer presented an update on the covid-19 Pandemic. He further added that the Association was pleased by the industry protocols developed and approved by the ministry of health. The Board and Secretariat was recommended for representing the Association in the public forums in managing the Pandemic.

There being no other business the meeting ended at 11:14pm.

Confirmed by:

Chairman: _____

Company Secretary: _____

Date: _____